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4th July 2017

Notice of meeting / Hysbysiad o gyfarfod: **Public Service Board Select Committee**

**Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA
Wednesday, 12th July, 2017 at 10am**

There will be a pre meeting will be held 30 minutes before the start of the meeting for members of the committee.

Please note – this meeting will not be live streamed as it will focus on member training.

AGENDA

Item No	Item	Pages
1.	To elect a Chair	
2.	Apologies for absence	
3.	Declarations of Interest	
4.	Minutes of the previous PSB Select Committee meeting held on 14th March 2017	1 - 2
5.	Minutes of the previous Public Service Board meetings held on; <ul style="list-style-type: none">• 8th February 2017• 30th March 2017	3 - 12
6.	Member Training: An overview of the Future Generations Act in relation to Public Service Boards	13 - 22
7.	Member Training: Public Service Board Scrutiny	23 - 40
8.	Position Update: The Well-being Assessment key themes and the emerging Well-being objectives	
9.	To consider the Select Committee's forward work programme	41 - 44

10.	To note the date and time of the next meeting: Wednesday 18th October 2017 10am (premeeting at 9.30am)	
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Paul Matthews

Chief Executive / Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

F. Taylor
D. Batrouni
M. Feakins
M. Groucutt
G. Howard
P. Pavia
J. Treharne
J. Pratt
S. Howarth

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Welsh Language

The Council welcomes contributions from members of the public through the medium of Welsh or English. We respectfully ask that you provide us with adequate notice to accommodate your needs.

Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

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Agenda Item 4

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of CommitteeName held
at MeetingLocation on MeetingDateLegal at MeetingTime**

PRESENT: County Councillors: MembersPresentShortList

OFFICERS IN ATTENDANCE:

OfficerInAttendanceTitleCells

APOLOGIES:

Councillors MembersApologiesShortList

The meeting ended at MeetingActualFinishTime

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Public Service Board

Wednesday 8th February 2017 at Innovation House, Magor

Minutes

Attendees:

John Keegan	Monmouthshire Housing Association
Sharran Lloyd	Monmouthshire County Council
David Jenkins	Aneurin Bevan University Health Board
Paul Matthews (Chair)	Monmouthshire County Council
Will McLean	Monmouthshire County Council
David Barnes (minutes)	Monmouthshire County Council
Steve Morgan	Natural Resources Wales
Lyn Webber	Gwent Office of Police & Crime Commissioner
Jeff Farrar	Gwent Police
Chris Edmondson	Community Member
Melanie Needler (for Judith Paget)	Aneurin Bevan University Health Board
Sarah Aitken	Public Health Wales
Peter Crockett	Melin Homes
Paula Kennedy	Melin Homes
Steven Kelly (for Martin Featherstone)	GAVO
Eleri Thomas	Gwent Office of Police & Crime Commissioner
Cllr Peter Fox	Monmouthshire County Council
Gill Richardson	Public Health Wales
Bronwen John	Aneurin Bevan University Health Board
Kath Deakin	Monmouthshire Housing Association
Chris Rees	Natural Resources Wales
Kellie Beirne	Monmouthshire County Council

Guests

Matthew Gatehouse	Monmouthshire County Council
Kathryn Woolf	Made Open
Richard Jones	Monmouthshire County Council
Hazel Clatworthy	Monmouthshire County Council
Julie Thomas	Melin Homes
Nicola Bowen	Monmouthshire County Council

Apologies:

Martin Swain	Welsh Government
Martin Featherstone	GAVO
Claire Marchant	Monmouthshire County Council
Jeff Scrivens	South Wales Fire & Rescue Service
Matt Williams	Gwent Police
Jeff Cuthbert	Gwent Police & Crime Commissioner
Judith Paget	Aneurin Bevan University Health Board

1. Welcome and apologies

PM welcomed everyone to the meeting and outlined the Wellbeing Assessment allows the PSB to get a sense of what is coming out. If we are going to be successful as a PSB the agenda has to be something that binds us together, it can't be everything – its needs to be something that matters.

2. Wellbeing Assessment Workshop

MG introduced the findings of the Wellbeing Assessment (WBA), stating that its content was based on data and the engaging conversations had with Monmouthshire citizens – asking questions of 'what is important to you' and 'what's good about your community'. Data cards were also used to surface information and prompt discussion, with 1400+ contributions received from over 80 events.

The Board divided into 3 groups, to discuss the issues coming out of the Wellbeing Assessment.

JF said there is a great opportunity here to embrace a new way of working in partnership, with some sort of collective performance assessment – acknowledging how we understand big issues and agree to sign up and understand the opportunities.

MG commented on the interrelationship between a lot of the issues, with SA stating that we could identify 2/3 big cross cutting issues and then work out what the contributing factors are, such as vulnerability, ACEs, low income – leading to educational attainment and lack of high paid jobs.

PK noted that we should be cautious that we don't make the issue too big and cross cutting that we don't actually do anything. JF added that it's as much about accountability and how we manage performance here across agencies – that if the PSB can commit to that we will make a big difference.

KB commented that we don't currently have economic representation on the PSB, that there are people out there that know how to adapt and respond to issues and we need to tap into that.

PM stated that he likes how the Wellbeing Assessment is positioned at the beginning, which comments on Monmouthshire being asset rich, and has more net assets than liabilities. There is a genuine sense that we have the ability to do special things – but only if we are doing with.

CE said that the WBA is a hugely impressive piece of work, and suggested that planting trees on the peripheries of communities could have significant benefits.

SM echoed CE's comments regarding the WBA, but one thing that hasn't come through is adaptation to climate change.

MG noted that once the content is owned and understood we can almost put the WBA aside and future meeting would focus on what we can add value based on the emerging challenges and opportunities.

PM committed that the output of the session would be circulated several weeks prior to the next PSB meeting on 29th March. At that meeting the board will be asked to sign off the assessment and begin work on prioritisation to inform the development of the well-being plan.

3. Gill Richardson Presentation

GR gave a presentation on Adverse Childhood experiences which is one of the areas highlighted in the well-being assessment. This was followed by a discussion which also surfaced a high level of referrals into ABUHBs CAMHS from Monmouthshire.

4. AOB

-END-

Action	Responsible
Refine and collate the challenges nuanced into a cohesive set and email out to all PSB members	Matt Gatehouse
Members to consider email in preparation for next meeting and make any further comments/suggestions.	All

DRAFT

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Joint Public Service Board/Programme Board
Wednesday 30th March 2017 at County Hall, Usk

Minutes

Attendees:

PSB	
Huw Jakeway	South Wales Fire and Rescue Service
Sharran Lloyd	Monmouthshire County Council
Diane Watkins (for David Jenkins)	Aneurin Bevan University Health Board
Paul Matthews (Chair)	Monmouthshire County Council
David Barnes (minutes)	Monmouthshire County Council
Steve Morgan	Natural Resources Wales
Matthew Williams (for Jeff Farrar)	Gwent Police
Martin Swain	Welsh Government
Catherine King (for Nick Wood)	Aneurin Bevan University Health Board
Martin Featherstone	GAVO
Paula Kennedy	Melin Homes
Jeff Cuthbert	Gwent Police & Crime Commissioner
Programme Board	
Gemma Burrows (for Sarah Aitken)	Public Health Wales
Chris Rees	Natural Resources Wales
Bronwen John	Aneurin Bevan University Health Board
Adrian Huckin	Melin Homes
Claire Marchant	Monmouthshire County Council

Guests

Matthew Gatehouse	Monmouthshire County Council
Nicola Bowen	Monmouthshire County Council
Hazel Clatworthy	Monmouthshire County Council

Apologies:

Jeff Farrar	Gwent Police
Sarah Aitken	Public Health Wales
Jeff Scrivens	South Wales Fire and Rescue Service
Nick Wood	Aneurin Bevan University Health Board
Kellie Beirne	Monmouthshire County Council
Will McLean	Monmouthshire County Council
Chris Edmondson	Community Member
David Jenkins	Aneurin Bevan University Health Board

1. Welcome and apologies

PM welcomed everyone to the meeting.

2. Minutes of the last meeting (8th February 2017) & Matters Arising

No issues or matters arising were raised from the minutes of the previous meeting.

3. Wellbeing Assessment

Wellbeing Assessment

MG asked that in today's meeting we get a sign off of the Wellbeing Assessment (WBA) or have enough of a steer to say what changes need to be made – it needs to be published by May before the council elections.

Monmouthshire County Council's members have approved the WBA and have also agreed to 4 wellbeing objectives:

- Provide children and young people with the best possible start in life to help them achieve better outcomes
- Maximise the potential in our communities to improve well-being for people throughout their life course
- Maximise the benefits of the natural and built environment for the well-being of current and future generations
- Develop opportunities for communities and businesses to ensure a well-connected and thriving county

PM commented that 3 significant feedbacks have been received within the past few weeks from Sophie Howe, the Future Generations Commissioner who felt there was an evidence base but highlighted the possibility to explore futureology. Welsh Government's comments were pretty positive, saying that direction of travel was good and distillation solid. Monmouthshire's PSB Scrutiny panel have met on 3 occasions where the activity was both appropriate and intense, with a line of questioning including; are we working off an evidence base, is anything really going to happen, are PSB members engaged – all of which PM felt comfortable in responding positively.

MG added that during the final drafting, partners nominated persons from organisations to do a final critique and that the final draft reflects the evidence base that partners recognise.

PK asked whether there is a steer from the commissioner/WG around setting priorities – should they be addressing issues in 15/20 years' time but not addressing current issues. MG replied that the guidance talks about generationally (defined as 25 years)

SM acknowledged the amount of work and effort involved in the document, and support the opportunity to feedback. From an NRW point of view, we are happy to sign it off as it is.

JC endorsed SM's remarks, commenting that the direction of travel feels right, the methodology seems appropriate and thought it's the right way forward. JC was happy to support, and that it was

consistent with the Police and Crime plan for Gwent – which in drafting we have been mindful of this work and hope that it will be reciprocated.

HJ agreed with previous comments and noted that it was an iterative process but supported the direction of travel. Commenting that this is a great bit of work but the test is yet to come with the plan/objectives.

MS asked whether ACEs could also be categorised as a short term opportunity, and was surprised that there was no mention of the short term impact. MG replied that we didn't want to pre-judge any decisions made, if the PSB choose to act the full benefits outlined in the ACEs report will not be seen for many years. DW suggested that there are short term and medium term outcomes, but agreed with the comments that immediate results could be gained.

DW stated that any objectives from different organisation would need to come together, and have synergy with the ABUHB objectives. PM commented that he would expect a bit of variety between objectives but we should also be able to see some very strong echoes.

PM noted that there is some collision in terms of legislation that sets out the timelines, therefore Monmouthshire's objectives were published in the Council meeting a week prior to this PSB. The elections happen on 4th May also, where it may well be that the perspective of the council changes – but it would not be ok if the new administration tries to shift way beyond the work already done by the PSB.

AH endorsed the document, which is well written and reflects work done across the piece. There is reassurance that there are definite similarities in themes across Gwent. Encouraged that the document is set on evidence, but there isn't anything in this that doesn't reflect Monmouthshire.

CM reminded the group that the WBA is a sister assessment to the Population Needs Assessment (PNA), and would expect it to be well aligned to the longer term context of the PNA.

MF commented that we are not starting from 0, with work from the SIP, Obesity Strategy and the PNA, there may be things that may accelerate outcomes and trajectories.

MW stated that the WBA presents a good understanding of Monmouthshire's issues and guessed that some of the objectives will come up in the delivery plans. Cyber crime issues could be included, something that wouldn't come up in consultation but does affect the vulnerable. JC agreed that cyber crime isn't reflected directly and that 50% of all crime is related to cyber activity and will increase. JC also agreed with MS regarding short term gains, and that some sort of timescales may well be useful.

The PSB agreed to sign of the Wellbeing Assessment.

Wellbeing Priorities/Objectives

PM referred to the papers circulated, and the list (A-P) of issues arising from the Wellbeing Assessment (WBA), commenting that if something is important enough to be in the list, they shouldn't be left behind. PM asked the group what they believe we should be focusing on.

MG said that some organisations have taken a numbers based approach, and that Monmouthshire did not feel that was right but leading factors have been noted in the paper that should be considered when deciding.

PK saw that they are very much overlapping, if one is tackled you are going to have an effect on a number of them, a lot of thinking seems to be about economic prosperity and that will have an impact.

CM agreed with this as a concept, with a number of areas in the people section and looking at the issues underpinning the root causes will also be in the same sort of area. Speaking to SA, there may be age bands devised for integrated wellbeing – and there are models out there we could adopt to provide an integrated theme approach.

SM stated that alignment is important, as NRW are in the process of publishing their Wellbeing Objectives it would be useful to see others. It may help the PSB by seeing what each individual organisations objectives are and aggregate up from there. Adding that with issue H, you can clearly see a role NRW have to collaborate well and if he was to pick something out it would be in that sort of area.

JC thought this was the correct approach as opposed to number crunching as done in other PSB meeting, where top of the list came social activities, with social housing at the bottom. JC agreed that its right that we focus on a few and the other should be kept on cross cutting themes, picking out C, G, H and J as ones we could potentially all work on without too much difficulty.

MF commented that we could think of volunteering as a vehicle to achieve, with the social capital in Monmouthshire unique within Gwent. Some work has been done with the local authority this year and MF believed that there is an opportunity to work across partners to develop. PM added that he is finding the differential between on payroll and off payroll is eroding, there is a unique capacity that comes from good heart and passion and is the root of what the PSB is really about – and would be happy to work with MF on developing that.

AH commented on the geographical level, and on the scale of some of the solutions that may be regional and involve opportunities with the City Deal. Exploring and working across other PSB in Gwent and probably across the M4 corridor. PM reflected on a point made at the last meeting, discussing population projections in Monmouthshire – projecting an ageing population. What would happen if we decide Monmouthshire needed another 20,000 population, the LDP argument inverses as a county that wants growth – this potentially redefines the way we think about our space.

With regards to scaling, MG stated that ABUHB have offered to fund a piece of work to analyse the WBA across the 5 areas, but this will not be done until later in year (September).

MS asked how much work has been done on the impact on future demand, using domestic abuse and elder abuse – which was stated as not being mentioned - for example, that domestic abuse has an impact on both mental health and ACEs.

CR highlighted the value of a collaborative approach, that seeing where the synergies are will point us in the right direction. NRW feel comfortable that whatever the priority may be that they have a role.

SM asked how much our priority should be influenced by the opportunity to collaborate and work differently. PM replied that personally he felt it should be influenced quite a lot, abiding by the basic principle of if you can do it on your own then carry on – the PSB should be interested in the complex stuff.

BJ stated that we need to find something out there that is difficult to crack, that will help to improve wellbeing – using transport as an example.

CK suggested having additional lines in the document to highlight what area the issue covers.

DW said that we should think what makes the greatest impact to the greatest number, along with what can we do for quick wins – we are working in a very difficult time where resources are not finite.

PM summarised, saying that we didn't want the process to be number driven in a colour by numbers way. Perhaps it needs to be nuanced a little bit – but not falling into a pattern that we lose quality and lose interoperability. The PSB is a place of collaboration, determining priorities is important but we need to weigh up how important, to make sure there is a blend to make sure we can purposefully engage – anything that is felt could be done by 1 or more organisation we drop. We shouldn't shy away from the big issues, such as transport. Were not light on physical assets – but have a real strong ownership of assets. The scope and balance of programme should be examined, what population areas are being done do. If there is a small number of areas acted upon that could see breakout results with a causality between actions and results.

ACTION: MG and team to attempt to nuance issues list (A-P), and re-circulate.

4. Out of Hours Service Change Consultation

Sam Crane and Robyn Miller attended to provide a presentation based on an Out of Hours (OOH) consultation.

ACTION: DB to circulate slides and additional material to group.

5. AOB

MG explained that there is a Welsh Government pot of money available at a Gwent level to improve the WBA, and there are a couple of proposals; to commission a futures piece, to link in with Happy City (based in Bristol) that develop measures of wellbeing. The application needs to be in by Friday 31st March. When asked by SM, MG confirmed that the work had gone through GSWAG.

ACTION: DB to circulate copy of proposal.

-END-

Action	Responsible
ACTION: PSB support staff to attempt to nuance issues list (A-P), and re-circulate.	Matt Gatehouse/Sharran Lloyd/Hazel Clatworthy

Members to feedback via email	All
ACTION: DB to circulate slides and additional material to group.	David Barnes
ACTION: DB to circulate copy of proposal for final thoughts/consideration.	David Barnes

DRAFT

SUBJECT: Update on Regional Well-being Work

MEETING: PSB Select Committee

DATE: 12th July 2017

DIVISIONS/WARDS AFFECTED: All

1 PURPOSE

- 1.1 To provide a brief update about work happening at a regional level to develop and build on well-being assessments.

2 BACKGROUND

- 2.1 The Well-being of Future Generations (Wales) Act 2015 is about the process of improving the economic, social, environmental and cultural well-being of Wales, by taking action in accordance with the sustainable development principle aimed at achieving well-being goals. One of the five ways of well-being highlighted by The Act is to collaborate.

3 RECOMMENDATIONS

- 3.1 Members are invited to use this update to enhance their understanding of how regional working can help the PSB meet the requirements of The Act.

4 KEY ISSUES

- 4.1 The Well-being of Future Generations Act came into force in April 2016. It requires public bodies to carry out *sustainable development*. This means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals.
- 4.2 Since before The Act came into law officers representing the five Public Service Boards in Gwent have been meeting to share learning and identify opportunities to collaborate on areas of common interest. This initially focused on the development of the well-being assessment and pooling resources to commission Data Unit Wales to produce quantitative information. It has also been an opportunity to work with colleagues leading on the implementation of The Social Services and well-being Act
- 4.3 On 28th February Welsh Government made available some £74,026 of funding for the five PSBs in the Gwent area to undertake work to build on work completed as part of the assessments and to help build towards the development of the well-being plan.
- 4.4 Gwent partners identified two areas of focus: To develop enhanced measurement of well-being at the local population level and to commission further work on future trends which was an area that was commonly identified as needing development in the majority of the 19 well-being assessments in Wales. Both of these packages of work

are currently subject to tender with Caerphilly acting at the lead organisation in the process.

4.5 Subsequent to this work, Public Health Wales have agreed to commission a short piece of work to analyse and bring together messages from the five well-being assessments in Gwent to identify potential areas for collaboration around complex issues which stand greater chance of success if identified at scale.

4.6 This work is at an early stage and progress reports will be made available to PSB Select Committee as they are developed further.

5. REASONS

5.1 To ensure that members understand the work that is being undertaken to embed the Well-being of Future Generations Act and are able to hold the Public Service Board to account.

6 RESOURCE IMPLICATIONS

6.1 None at this stage. Any new specific projects brought forward to deliver individual Well-being Objectives that require specific funding will be subject to separate decisions in accordance with the council's constitution.

7. FUTURE GENERATIONS ASSESSEMENT INCLUDING SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:

7.1 This report does not propose any change in policy or service and so no assessment has been completed.

8. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

None

9. AUTHOR

Matthew Gatehouse, Policy and Performance Manager
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matthewgatehouse@monmouthshire.gov.uk

SUBJECT: Well-being Assessment and Objectives

MEETING: PSB Select Committee

DATE: 12th July 2017

DIVISIONS/WARDS AFFECTED: All

1 PURPOSE

- 1.1 To provide an update on work to produce and publish a well-being assessment and being developing well-being objectives for the county of Monmouthshire.

2 BACKGROUND

- 2.1 The Well-being of Future Generations (Wales) Act 2015 is about the process of improving the economic, social, environmental and cultural well-being of Wales, by taking action in accordance with the sustainable development principle aimed at achieving well-being goals. One of the responsibilities the Act places on the Public Service Board is to prepare and publish a local Well-being Assessment within twelve months of the Assembly elections and to produce a well-being plan within 12 months of the publication of the well-being assessment.
- 2.2 Monmouthshire's Well-being Assessment was approved by the Public Service Board (PSB) at the end of March. It is now being used to help shape a Well-being Plan for our county.

3 RECOMMENDATIONS

- 3.1 Members are invited to scrutinise the report to ensure that the PSB is acting in accordance with the legislation and in a way that maximises the well-being of current and future generations.

4 KEY ISSUES

- 4.1 The Well-being of Future Generations Act came into force in April 2016. It requires public bodies to carry out *sustainable development*. This means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the well-being goals. Members wishing to examine the [statutory guidance](#) underpinning The Act can download it from the Welsh Government's website.
- 4.2 The Well-being Assessment, approved by the PSB in March, highlighted the key challenges and issues for Monmouthshire. To develop the assessment, officers from the local authority and other partners from the Public Service Board carried out extensive engagement within communities under the banner of *Our Monmouthshire*. They attended over 80 events and invited contributions on postcards, social media and the [Monmouthshire Made Open](#) digital engagement platform. Over a thousand people contributed and shared their thoughts on what was good about the area and what would make it better. This was placed alongside data, research and an analysis of future trends.

- 4.3 Members who wish to look at the full assessment can download it from monmouthshire.gov.uk/our-monmouthshire. A short animation introducing the conclusions from the assessment can be viewed on the council's [YouTube page](#). The key challenges and opportunities are shown as appendix 1 of this report.
- 4.4 These were then challenged and refined following public consultation in January and February 2017, examined by the PSB Scrutiny Committee and explored and refined at a facilitated workshop session attended by all PSB members. A further PSB meeting in March 2017 looked at these challenges in more detail, to begin the process of developing objectives which will make the focus of the forthcoming Well-being Plan and work over the next 5 years. The Board will meet on 25th July and begin prioritising which of the objectives they would like to prioritise. This will be based on the understanding of the evidence base, their own organisations priorities and identification of issues that can only be successfully addressed by working collaboratively.
- 4.5 Appendix 2 shows the potential objectives based on these discussion so far. These will be further refined over the course of the 14 week consultation period with the Commissioner between June and September 2017 resulting in a smaller number of objectives being selected.
- 4.6 Whichever of the objectives the PSB decide to focus on in the Well-being Plan, there will be some cross cutting themes that will have to be considered. The five ways of working (long term, integration, collaboration, engagement and prevention) will need to be applied to all that the PSB does. There are also important cross cutting themes that have arisen through the Well-being Assessment, such as the need to protect the environment, reduce carbon emissions, utilise social capital and volunteering, being mindful of the legal duties that can be discharged through the partnership such as violence against women and domestic sexual violence (VAWDASV). These will also have to be considered for each objective that is selected by the PSB.
- 4.7 The PSB will be in a position to publish a smaller set of objectives as part of a twelve week public consultation on the Well-being Plan in October 2017. The plan will be published in March 2018 with further opportunity for the committee to scrutinise it as it moves through the next stages of development.

5. REASONS

- 5.1 To ensure that members understand the work that is being undertaken to embed the Well-being of Future Generations Act and are able to hold the Public Service Board to account.

6 RESOURCE IMPLICATIONS

- 6.1 None at this stage. Any new specific projects brought forward to deliver individual Well-being Objectives that require specific funding will be subject to separate decisions in accordance with the council's constitution.

7. FUTURE GENERATIONS ASSESSEMENT INCLUDING SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS:

7.1 This report does not propose any change in policy or service and so no assessment has been completed.

8. SAFEGUARDING AND CORPORATE PARENTING IMPLICATIONS

None

9. AUTHOR

Matthew Gatehouse, Policy and Performance Manager
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Challenges and Opportunities Identified in the Well-being Assessment

Short-term

- Monmouthshire has high levels of social capital and volunteering. By taking an asset and placed based approach there is an opportunity to improve well-being.

Medium-term

- Wage levels available for local jobs are lower than the average for Wales and the UK. When coupled with high property prices and limited land for future housing development this makes it difficult for young people to live and work locally.
- The signing of the £1.2 billion City Deal by the ten local authorities in South East Wales brings an opportunity to leverage around £4 billion of private sector investment creating jobs and boosting economic prosperity across the whole of the region.
- Limited public transport, particularly in rural areas, makes it harder for people to access jobs, services and facilities. There are also future opportunities from investment in public transport through the City Deal and advances in technology such as automated vehicles.
- Employment patterns are changing with more zero hours, casual contracts and freelance work emerging. Meanwhile technological advances such as automation, robotics and the advance of artificial intelligence could result in around a third of existing UK jobs disappearing meaning tomorrow's workforce will need a very different skillset to those of today's school leavers.
- There is a need to increase healthy behaviours and with increasing evidence that what happens during the first thousand days of a child's life from conception to their second birthday can have a big impact on how healthy and happy they are as they grow up.
- An ageing population brings many opportunities, however there are also challenges for service provision and increases in the number of people living with long term conditions which will create pressures on health and social care services.
- There are many vulnerable people in our society, this can arise from many things such as mental or physical disability or factors such as age, rural isolation and loneliness. Identifying preventative activity and integrated approaches can protect people from serious harm and improve well-being.
- Arts and culture can have a positive impact on emotional health and well-being providing opportunities for expression and social contact. However funding for the arts can come under pressure and there is a need to increase accessibility of arts, culture and heritage to maximise their contribution to well-being.
- Monmouthshire has experienced a growth in the demand for Welsh medium education and if this trend continues there will be a need to ensure adequate provision
- Air pollution causes significant problems for people's health and is a major contributor to premature deaths in Wales. In Monmouthshire the greatest problems are caused by vehicle emissions and this is particularly apparent in Usk and Chepstow.
- Water pollution is a concern, especially from changing agricultural practices

Long-term

- There is inequality between communities and within communities. This includes in educational attainment, wage levels and health outcomes. Research shows that inequality has a negative impact on many aspects of well-being with more equal societies experiencing better outcomes.
- Children who experience stressful and poor quality childhoods are more likely to adopt health-harming behaviours during adolescence which can themselves lead to illnesses and diseases later in life. This can be perpetuated through the generations.
- Reducing levels of physical activity which along with dietary changes are leading to growing levels of obesity. This is likely to lead to an increase in long-term conditions associated with it such as type 2 diabetes
- Development, climate change and pollution all present risks to the natural and built environment. These are central to our well-being and need to be protected and preserved for future generations.
- Climate change is likely to increase the risk of flooding, as well as many other risks, so mitigating climate change and building resilience will be crucial for communities

The assessment can be downloaded from monmouthshire.gov.uk/our-monmouthshire



Some Possible Objectives →	Reduce inequality between communities and within communities	Support and protect vulnerable people	Develop opportunities for communities and businesses to be part of a thriving and well-connected county	Provide children and young people with the best possible start in life	Respond to the challenges associated with demographic change	Protect and enhance the resilience of our natural environment for current and future generations (new)	Mitigate and adapt to the impacts of climate change.	Increase physical activity	Improve public transport and alternative transport options to reduce the number of car journeys while
Scale of objective	<p style="text-align: center;">Broad ←———— Defined —————→ Specific</p>								
Who has expressed an interest in prioritising this?	MCC PCC PHW SWFRS ABUHB	MCC Gwent Police Welsh Government SWFRS ABUHB	MCC NRW	PCC MCC SWFRS ABUHB	SWFRS PHW	NRW MCC	NRW PHW	PCC NRW PHW ABUHB	ABUHB
The objectives are very cross cutting and could bring benefits to many of the other key challenges identified in the Well-being Assessment. The following shows the most significant challenges that will be impacted by the suggested objectives (see below for full definition of the challenges):	<ul style="list-style-type: none"> • Transport (A) • Wage levels / Affordable Housing (B) • City Deal / Economic Prosperity (D) • The first thousand days (F) • ACES (G) • Vulnerable People (J) • Arts and Culture (L) 	<ul style="list-style-type: none"> • Wage levels / Affordable Housing / sustainable communities (B) • Inequality (C) • The first thousand days (F) • ACES (G) • Pressure on health and social care from an ageing population (I) • Vulnerable People (J) 	<ul style="list-style-type: none"> • Transport (A) • Wage levels / Affordable Housing Sustainable Communities (B) • Inequality (C) • City Deal / Economic Prosperity (D) • Arts and Culture (L) • Air Pollution (M) • Climate Change and Environmental Resilience (O) 	<ul style="list-style-type: none"> • Wage Levels / Sustainable Communities (B) • Inequality (C) • Changing employment patterns and technology (E) • The first thousand days (F) • Adverse Childhood Experiences (G) • Vulnerable People (J) • Welsh medium education (K) 	<ul style="list-style-type: none"> • Wage levels / Affordable Housing / sustainable communities (B) • Pressure on health and social care from an ageing population (I) 	<ul style="list-style-type: none"> • Transport (A) • City Deal/ Economic Prosperity (D) • Reducing Physical Activity and rising obesity (H) • Air pollution (M) • Water quality (N) • Climate change and Environmental Resilience (O) • Social capital and volunteering (P) 	<ul style="list-style-type: none"> • Transport (A) • City Deal Economic Prosperity (D) • Pressure on health and social care from an ageing population (I) • Air pollution (M) • Climate Change and Environmental Resilience (O) 	<ul style="list-style-type: none"> • Transport (A) • First thousand days (F) • ACES (G) • Reducing physical activity and rising obesity (H) • Pressure on social care from an ageing population (I) • Air Pollution (M) • Climate change and Environmental Resilience (O) • Social Capital and volunteering (P) 	<ul style="list-style-type: none"> • Transport (A) • Wage levels / Affordable Housing / sustainable communities (B) • Inequality (C) • City Deal / Economic Prosperity (D) • Changing employment patterns and technology (E) • First thousand days (F) • Reducing Physical Activity and Rising Obesity (H) • Air Pollution (M) • Climate change and Environmental Resilience (O)
What level could/should elements of this be tackled at?	Gwent Monmouthshire	Gwent Monmouthshire	Cardiff Capital Region Monmouthshire	Gwent Monmouthshire	Monmouthshire	Gwent Monmouthshire	Cardiff Capital Region Gwent Monmouthshire	Gwent Monmouthshire	Cardiff Capital Region Monmouthshire
Would this reflect the 5 ways of working	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified	To be assessed once work streams have been identified
Fit with 7 national well-being goals	Prosperous, Healthier, Equal, Communities	Prosperous, Healthier, Equal, Communities	Prosperous, Equal, Communities, Culture	Prosperous, Healthier, Equal, Culture	Prosperous, Resilient, Equal, Healthier, Communities	Resilient, Equal, Healthier, Communities, Culture, Global, Prosperous	Prosperous, Resilient, Healthier, Global, Communities, Culture, Global	Resilient, Healthier, Communities, Culture, Global	Prosperous, Resilient, Healthier, Communities, Global
What Challenges should be left to partnerships below PSB level	Partnerships will remain responsive to both the PSB priorities and the other challenges identified in the WBA				What Risks Challenges should be addressed by individual public bodies	Welsh Medium Education (K); - MCC Water Pollution (N) - NRW			

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Scrutiny in Monmouthshire

*** Terms of Reference for the Public Service Board Select Committee ***

The Role for Public Service Boards

The Future Generations Act 2015 requires each Public Services Board to improve the economic, social, environmental and cultural well-being of its area in accordance with the 'sustainable development principle' and in doing so, it must:

- Assess the state of well-being in its area;
- Set local well-being objectives that are designed to maximise its contribution within its area to achieving the well-being goals; and
- Take all reasonable steps to meet those objectives

Each public service board will:

- Undertake a well-being assessment
- Agree well-being objectives that meet the well-being goals
- Develop a well-being plan
- Report annually on their progress

Terms of Reference for the Public Service Board Select Committee

To review, constructively challenge and hold the Public Service Board to account in:

- Improving the economic, social, environmental and cultural well-being of its area in accordance with the sustainable development principle: "long term, integration, collaboration, involvement and prevention"
- Planning for and delivery of the well-being goals: "a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, a Wales of vibrant culture and thriving Welsh language, a globally responsible Wales"

Through the scrutiny of (but not limited to):

- The PSB's performance in collecting data, analysing evidence, engaging the community and ensuring partnerships deliver the well-being goals;
- Decisions and actions taken by the PSB; the strategic and corporate planning framework; the systems, projects and programmes in place to deliver the well-being goals; and the governance, finance, procurement and workforce planning arrangements to support them.

Scrutiny in Monmouthshire

* Terms of Reference for the Public Service Board Select Committee *

- Recommendations made by the Commissioner, Minister, Auditor General for Wales.

Key Roles for the Public Service Board Select Committee:

The PSB Select Committee will need to examine whether the PSB:

- has **identified where progress should be made** in relation to the well-being goals: “a prosperous Wales, a resilient Wales, a healthier Wales, a more equal Wales, a Wales of cohesive communities, a Wales of vibrant culture and thriving Welsh language, a globally responsible Wales”;
- has **taken account of milestones** in setting well-being objectives and taking steps to meet local well-being objectives;
- has **referred to national indicators and milestones** in their assessment of local well-being;
- has **assessed the state of economic, social, environmental and cultural well-being in the area** and has had regard to this in setting local well-being objectives;
- has referred to the Future Trends Reports in assessment of local well-being;
- has **recognised long term trends** and has **considered how well-being objectives could contribute to addressing trends**;
- has delivered a well-being plan that takes into account the sustainable development principle.

Powers for the Public Service Board Select Committee

The Select Committee has power to:

- Review or scrutinise the decisions made or actions taken by the public services board;
- Review or scrutinise the board's governance arrangements;
- Make reports or recommendations to the board regarding its functions or governance arrangements;
- Consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
- Carry out other functions in relation to the board that are imposed on it by the Act.

SUBJECT:	Governance Arrangements for the Public Service Board Select Committee
MEETING:	Public Service Board Select Committee
DATE:	28th June 2016
DIVISIONS/WARDS AFFECTED:	All

1 PURPOSE

- 1.1 To discuss and agree the governance arrangements for Monmouthshire's Public Service Board (PSB) Select Committee, including the drafting of appropriate terms of reference.

2 RECOMMENDATIONS

- 2.1 That the PSB Select Committee agrees the approach outlined in this report in establishing:
- fit for purpose working arrangements and clear terms of reference in order for the Select Committee to perform its role effectively;
 - a clear governance structure to ensure the Select Committee embeds the principles of openness, transparency and accountability in its work.

3 KEY ISSUES

- 3.1 The Future Generations Act 2015 requires public bodies to improve social, economic, environmental and cultural wellbeing in their area through statutory a Public Service Board (PSB). Local government has been afforded the responsibility to scrutinise the PSB and to ensure the principles of the act are applied to policy and decision-making in Monmouthshire.
- 3.2 The background paper attached to this report provides a more detailed explanation of the requirements of the act in relation to scrutiny of the PSB and the wider scrutiny responsibilities. That report sought the agreement of the council on 21st January 2016 to establish a bespoke scrutiny arrangement to scrutinise the activities of the PSB. It proposed that the existing four scrutiny committees play a key role in ensuring that future generations are considered through their scrutiny of policy and decision-making. The report's recommendations were accepted and the council has established a PSB Select Committee to scrutinise the activities of the PSB.
- 3.3 The Public Service Board Select Committee will hold its first meeting on 28th June 2016 at which they will need to discuss and agree an effective working approach. This report provides a framework for the future working arrangements and general conduct of the PSB Select Committee in line with the proposals agreed by full council.

Membership of the PSB Select Committee

- 3.4 The Public Service Board Select Committee shall comprise 9 non-executive Members. The four Select Committee Chairs shall be standing Members of the new committee with the remaining elected membership selected to ensure political balance. Political groups should nominate members on the basis of their skills and their commitment to the role. Members could consider multi-sector contribution via co-option of non-elected members to ensure the committee has the necessary expertise to ensure the spirit of the Act is genuinely implemented.

Chairing of the of the PSB Select Committee

- 3.5 The four Select Chairs will rotate the chairing at each PSB Select Committee meeting to provide strategic leadership (it is anticipated the Select Committee will meet four to five times a year). The rotation of the chairing will negate the need for an additional Special Responsibility Allowance.

Rules of Procedure

- 3.6 Members and the public must have regard for the Chair who will have the authority to determine on any rules of procedure during meetings of the PSB Select Committee.

Referrals to other Select Committees

- 3.7 The PSB Select Committee will operate as a stand-alone scrutiny committee, however, the standing membership of the four Select Committee Chairs seeks to ensure a close alignment to the existing Select Committees. The PSB Select Committee may request another Select Committee to undertake detailed work on a relevant issue and it will be a matter for that Select Committee to decide whether to accept the referral from the PSB Select Committee.

Quorum

- 3.8 A quorum of one third of the PSB Select Committee's membership will be required to enable a meeting to proceed.

Setting the Agenda

- 3.9 Individual agenda items, other than standing items, are to be determined in the first instance by the work programme that is agreed by the PSB Select Committee. The decision to consider additional items or defer planned items will be a matter for the discretion of the Select Committee Chairs in consultation with the Scrutiny Manager.

Work Programme

- 3.10 The PSB Select Committee work programme will be reported to each Select Committee meeting to enable the Committee to review its content and include new items and to define the arrangements required for the next meeting. The updated work programme will be presented by the Select Committee Chairs to meetings of the council's Co-ordinating Board for the purpose of ensuring a clarity of topics being scrutinised and to avoid potential duplication in efforts.

The PSB Select Committee work programme will be made publicly available on the council's scrutiny webpage www.monmouthshire.gov.uk/scrutiny .

Invitations to the PSB Select Committee

- 3.11 The PSB Select Committee shall review and scrutinise the performance of the PSB and in doing so, shall invite members of the PSB, officers and Cabinet Members to its meetings when appropriate. The PSB Select Committee may request invitees to give account for their activities and their performance on matters within the Select Committee's remit, particularly relating to:
- Any particular decision
 - The performance of partners in delivering shared objectives
- 3.12 When the Select Committee wishes to invite members of the PSB, officers, Cabinet Members or another individual to a meeting, it will:
- Offer a minimum notice of 6 weeks' notice;
 - Clearly outline the reason and the likely areas for questioning;
 - Identify whether any paperwork is to be produced.
- 3.13 Where individuals are required to attend before the Select Committee, the Chair shall ensure that they are treated with courtesy and respect. Following the meeting, attendees will be provided with feedback and clarification as to whether further information is required as part of the Scrutiny process.

PSB Select Committee Meeting Procedure

- 3.14 Robust Scrutiny depends on effective questioning which relies on effective preparation. The meetings of Select Committees will operate as follows:
- Main agenda items will be identified at the previous meeting in line with the agreed work programme. At this point potential witnesses and broad themes should be considered.
 - Prior to the meeting all Select Committee Members should be engaged in raising and discussing possible questions by email. The Select Committee Chair will facilitate this process.
 - A pre-meeting for all Select Committee Members will be held for 30 minutes immediately before each Select Committee meeting. The purpose is to ensure that members are fully prepared for the Select Committee meeting and that the questioning strategy is clear.
 - During the meeting, the Select Committee Chair will be responsible for ensuring that questioning is effective and that the Select Committee achieves its objective.
 - Those invited to attend for a particular agenda item shall not be expected to remain at the meeting.
 - At the close of the meeting, witnesses will be asked to leave to enable Select Committee Members to discuss their conclusions any recommendations arising from the meeting. These conclusions and recommendations will be reported to the PSB and relevant Cabinet Member(s) in the form of a Chairs' Letter. This part of the meeting should review the effectiveness of the meeting and identify ways that future meetings could be improved.

Call in Arrangements

- 3.15 In the event of a “Calling-in” of a decision, in line with the ‘Call-in Mechanism’ outlined in the Constitution, the PSB Select Committee is required to meet within 15 working days of the publication of the decision. The Committee would endeavour to offer advance notice to invitees required to attend.

Evidence Gathering

- 3.16 The Select Committee is entitled to gather evidence in connection with any review or inquiry it undertakes as part of their agreed work plan. The Select Committee shall adopt methods of gathering evidence to inform their deliberations. These include, but are not limited to, task and finish groups, holding enquiries, undertaking site visits, conducting public surveys, holding public meetings, commissioning research, hearing from witnesses and appointing advisors and assessors. The knowledge of councillors is also a valuable source of evidence and should be considered as part of each inquiry.

Responding to Scrutiny’s Recommendations

- 3.17 The Select Committee will agree outcomes of its meetings and detail the conclusions and any recommendations arising from a Select Committee meeting. The Select Committee may recommend amendments to a strategy or policy at their meeting which will be formally minuted. The Chair will formally make recommendations via a Chairs Letter to the PSB and relevant Cabinet Member(s) in person after the meeting has closed and will report these to the Commissioner following each meeting. Where recommendations have been made to the PSB and/or the Cabinet Member, a written response would be expected within one month, indicating whether the recommendation is to be accepted and what action (if any) will be taken in response.

Accountability Framework

- 3.18 There are parameters for the PSB Select Committee defined within the Future Generations Act, as follows:
- The act allows for scrutiny of the PSB as a ‘corporate body’, not the individual partners comprising the PSB. Paragraph 169 of the Future Generations guidance states that; **“The committee can require any member of the board to give evidence, but only in respect of the exercise of joint functions conferred on them as a member of the board under this Act.”** The PSB Select Committee will therefore scrutinise the work of the PSB and not the individual activities of PSB partners.
 - Whilst the joint actions of the PSB will demonstrate the impact and outcomes achieved, the PSB Select Committees may choose to probe individual partners as to how they intend to exercise their well-being duty in line with the PSB’s wellbeing plan. Section 36 (1) (c) of the Act (in defining the PSB’s well-being duty) refers to; **“The taking of all reasonable steps by members of the board (in exercising their functions) to meet those objectives.”**

- Furthermore, Select Committees can exercise their existing power under S21 (2) (e) of the Local Government Act 2000 to; ***“Make reports or recommendations to the authority or the executive on matters which affect the authority’s area or the inhabitants of that area.”***

Declarations of Interest

- 3.19 Members of the PSB Select Committee must declare any interest during meetings of the Select Committee (and withdraw from the meeting if necessary) in accordance with the council’s Code of Conduct.

Confidentiality of Information

- 3.20 In accordance with the council’s Code of Conduct, members of the Select Committee must not disclose any information considered ‘exempt’ in accordance with Section 100A (4) of the Local Government Act 1972.

Accessibility of the PSB Select Committee

- 3.21 All meetings of the PSB Select Committee will be held in the public domain and will be live streamed across the internet unless the information is considered ‘exempt information’ in line with the requirements of the Local Government Act 1972. The minutes and agendas of meetings shall be publicly available on the council’s website unless the information is deemed ‘exempt’ (as above). Any member of the public may address the Select Committee under the Public Open Forum for a maximum duration of 15 minutes.

Functions to be exercised by the PSB Select Committee

- 3.22 The PSB Select Committee shall be responsible for exercising the following functions:
- a) review or scrutinise the decisions made or actions taken by the public services board;
 - b) review or scrutinise the board’s governance arrangements;
 - c) make reports or recommendations to the board regarding its functions or governance arrangements;
 - d) consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
 - e) carry out other functions in relation to the board that are imposed on it by the Act.

- 3.23 The PSB Select Committee is requested to discuss appropriate terms of reference for adoption at its next meeting. The full responsibilities for local government scrutiny are outlined in Appendix A of the background report tabled to council on 21st January 2016. The PSB Select Committee will need to consider these responsibilities in order to agree an appropriate terms of reference for the Select Committee.

4. REASONS

- 4.1 The new responsibilities for local government to scrutinise the PSB requires the council to ensure its scrutiny arrangements are fit for purpose and can deliver the responsibilities effectively. Significant thought has been given to

developing a 'Monmouthshire Approach' to scrutiny of the PSB to provide democratic accountability and to ensure that statutory partners, invitees, and others can add value to scrutiny of the PSB. The allocation of the new responsibilities to a bespoke committee should enable the PSB Select Committee to play a distinct and strategic role in scrutiny of the PSB.

5. RESOURCE IMPLICATIONS

- 5.1 There are no direct implications arising from the report, providing the four Select Chairs rotate the chairing of any new Committee (negating the need for a further Special Responsibility Allowance. There is likely to be indirect implications on staff resources and these will need to be managed as appropriate.

6. SAFEGUARDING, SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

- 6.1 There are no direct implications arising from the report.

7. CONSULTEES

Head of Legal Services
Dr Alan Netherwood, Netherwood Sustainable Futures

8. BACKGROUND PAPERS

Report to Council on 21st January 2016.

9. AUTHOR

Hazel Ilett
Scrutiny Manager

10. CONTACT DETAILS:

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SUBJECT:	Future Generations Act: Scrutiny Arrangements
MEETING:	Council
DATE:	21st January 2016
DIVISIONS/WARDS AFFECTED:	All

1. PURPOSE

- 1.2 To advise Members of the requirements of the Future Generations Act in relation to Local Authority scrutiny and to guide Members on the establishment of fit for purpose scrutiny arrangements for Monmouthshire.

2. RECOMMENDATIONS

- (i) That the Council notes the new responsibility for Select Committees to ensure the principles of the Act are applied to policy and decision-making in Monmouthshire.
- (ii) That the Council agrees to the proposal recommended in this report to establish a bespoke scrutiny arrangement to scrutinise the Public Service Board (PSB) in line with the Acts' requirement.

3. KEY ISSUES

- 3.1 The Wellbeing of Future Generations Act achieved Royal Assent in April 2015 and the legislation comes into force in April 2016. The Act requires public bodies to improve social, economic, environmental and cultural wellbeing, by taking action in accordance with the sustainable development principle, aimed at achieving the 'Wellbeing Goals'.
- 3.2 The guidance (extract attached as Appendix A) advises that public bodies need to embed the Act within their existing corporate processes if they are to effectively carry out sustainable development. This requires the Council to integrate the thinking behind the Act into policy and decision making at every level and the Council's Select Committees to ensure that this occurs. Councils will be subject to review by the Future Generations Commissioner for Wales and for examination by the Auditor General for Wales in terms of their implementation of the Act.
- 3.3 The Act places a collective well-being duty on Public Service Boards, requiring each Public Service Board (PSB) to improve the economic, social, environmental and cultural well-being of its area by contributing to the achievement of the well-being goals through preparing a wellbeing assessment and publishing a well-being plan in addition to producing annual reports. PSB's must also act in accordance with the sustainable development principle and the responsibility to ensure PSB's are challenged appropriately and supported to deliver these objectives has been given to local government scrutiny functions.

3.4 The Future Generations Act guidance states that;

“In order to assure democratic accountability, there is a requirement for a designated local government scrutiny committee of the relevant local authority to scrutinise the work of the public services board” (paragraph 163).

The Future Generations Act states that;

“where a local authority has more than one overview and scrutiny committee, the references in this part to its overview and scrutiny committee are to the committee that the local authority designates for the purposes of this section” (Section 35).

3.5 Whilst the guidance is something the Council only needs to ‘have regard to’, the Act is definitive and under Section 21 of the Local Government Act 2000, the Council must ensure a scrutiny Committee (new or existing) adopts the remit.

3.6 The full responsibilities for local government scrutiny functions are outlined in Appendix A, however, there are two distinct roles for Local government scrutiny:

- The scrutiny that would take place within the existing Select Committees to ensure the Council applies the principles of the Act to its own decisions and policy – this will require Members to ask different questions to ensure the Council is implementing the act across all that it delivers.
- Purposeful scrutiny of the PSB – this should be strategic and focussed on the work of the Public Service Board as a whole.

3.7 Monmouthshire County Council has volunteered to be part of the Welsh Local Government Association’s “early adopter” scheme, which offers support to help local authorities take steps in 2015/16 to prepare for the Act. Ensuring a ‘fit for purpose’ scrutiny arrangement is in place in readiness for the Act with Members who have been trained in this important role is a key priority.

3.8 Significant thought has been given to what would work best in Monmouthshire to provide both democratic accountability and multi-sector input into scrutinising the work of the PSB, ensuring statutory partners, invitees, and others could contribute and add value to scrutiny of the PSB. These issues are still to be determined, however, what is clear is that in order to avoid a scrutiny ‘bolt-on’ arrangement and to ensure that scrutiny can assist in shaping the evolving PSB, it is advisable to establish scrutiny arrangements at an early stage.

3.9 There are two options for scrutiny of the PSB that the Council could consider in line with the requirements of the Act:

3.10 Option 1: To allocate the new responsibilities to an existing Select Committee:

- Members have reflected that the current Select Committees are operating at full capacity ~ the concern would be that an existing committee may be overloaded and that there would be insufficient capacity to conduct the

scrutiny effectively, the additional burden also conflicting with other scrutiny priorities.

- Members have advised that they do not consider this responsibility should sit within one Committee's remit, rather that it should be overarching of the 4 existing Select Committees.
- If an existing Select Committee were designated as a parent Select Committee with a Sub-Committee of that Select Committee established, in line with the constitution, Members would need to be drawn from the parent Select Committee with the following implications:
 - They Sub-Committee may not necessarily comprise of the appropriate Members – for example, the four Select Chairs would not be able to sit on the Sub-Committee and thus to oversee the work of the PSB and feed into their Select Committees as appropriate.
 - Some Members who may wish to sit on the Sub-Committee that would oversee the work of the PSB would be unable to do so because they are not Members of the parent committee.

3.11 Option 2: To allocate the new responsibilities to a bespoke PSB Select Committee:

- The new Select Committee would play a distinct and strategic role in scrutinising the work of the PSB, the establishment of a designated Select Committee offering it a sense of status and legitimacy.
- This would ensure clarity in terms of role - avoid the confusion of 'scrutiny of the PSB' with 'scrutiny of the Council's application of the Act to policy and decision-making'.
- A stand-alone Select Committee comprising the 4 Select Committee Chairs would provide genuine integration, providing direct links to the other Select Committees. The Select Chairs could refer detailed work to their Select Committees ~ the Members of that Select Committee would decide whether to accept the referral. Given that the legislation is overarching and will impact on all facets of the Council's work, this approach would bridge the knowledge across the Select Committees.
- Other Members could be appointed to ensure political balance, political groups nominating Members on the basis of 'their offer' and commitment to the role. Representatives from outside the Council could be co-opted as appropriate, embracing the spirit of the act.
- If the Select Committee Chairs agreed to rotate the Chairmanship of the Committee, there would be no additional SRA required (cost-neutral).

3.12 The recommendation based upon the above factors is for:

- A stand-alone PSB Select Committee to be established as soon as possible after a Council decision has been reached.

- The Select Committee to comprise 9 Members (in line with the other Select Committees), with the ability to co-opt non-voting Members as it sees fit.
- The four Select Committee Chairs to be standing Members of the new Committee with the remaining elected Membership politically balanced.
- The four Select Chairs to rotate the chairing at each meeting to provide strategic leadership (it is anticipated the Committee would meet four to five times a year). The rotated chairing would also negate the need to budget for another Special Responsibility Allowance.

- 3.13 If the Council agrees this option, an expert in Future Generations has agreed to work with Monmouthshire Members to design a 'Monmouthshire approach' to scrutiny of the PSB. This would provide an excellent opportunity for Members to proactively design an effective scrutiny arrangement based on the five sustainable development principles (involvement, collaboration, prevention, integration, long term). Members could consider multi-sector contribution via co-option of non-elected Members to ensure the Committee has the necessary expertise to ensure the spirit of the Act is genuinely implemented.
- 3.14 The success in delivering effective scrutiny of the PSB will hinge upon ensuring clarity of the terms of reference of the PSB Select Committee, ensuring the recruitment of suitable individuals to perform the role, establishing an arrangement that is overarching and adopting an integrated approach suitable for Monmouthshire.

4. REASONS

- 4.1 Scrutiny is a statutory function and performs a fundamental role in the Council's decision-making process. The new responsibilities for local government scrutiny functions arising from the Act requires the Council to ensure its' scrutiny arrangements are fit for purpose and can deliver these responsibilities effectively.

5. RESOURCE IMPLICATIONS

- 5.1 There are no direct implications arising from the report, providing the four Select Chairs rotate the chairing of any new Committee (negating the need for a further Special Responsibility Allowance. There is likely to be indirect implications on staff resources and these will need to be managed as appropriate.

6. SAFEGUARDING, SUSTAINABLE DEVELOPMENT AND EQUALITY IMPLICATIONS

- 6.1 There are no direct implications arising from the report.

7. CONSULTEES

Scrutiny Chairs Liaison Group
 Head of Legal Services
 Political Leadership Group

8. BACKGROUND PAPERS

None.

9. AUTHOR

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Chapter 6 - Local accountability

161. Local integrated planning will only be effective if the members of the public services board take joint responsibility themselves for securing improvement, with local democratic processes providing appropriate challenge and support. For this reason, the Act gives the Welsh Ministers relatively few powers and relies predominantly on the role of local government scrutiny to secure continuous improvement.

162. The Welsh Ministers will not approve local well-being plans. Local well-being plans are the plans of the public services board members, locally owned and subject to local scrutiny. The Welsh Ministers instead have a power to direct a board to review its local well-being plan; or to refer a plan to the relevant local government scrutiny committee if it is not considered sufficient; for example, due to an adverse report by the Future Generations Commissioner for Wales or a concern statutory duties are not being met.

163. In order to assure democratic accountability there is a requirement for a designated local government scrutiny committee of the relevant local authority to scrutinise the work of the public services board.

164. While it will continue to be entirely legitimate for a subject scrutiny committee (such as a children and young people's scrutiny committee) to scrutinise the public services board's work in relation to a specific issue, it is important that one committee takes an overview of the overall effectiveness of the board. This is the reason one committee must be designated to undertake this work.

165. Overview and scrutiny functions: Each Local Authority must ensure its overview and scrutiny committee has the power to:

- a) review or scrutinise the decisions made or actions taken by the public services board;
- b) review or scrutinise the board's governance arrangements;
- c) make reports or recommendations to the board regarding its functions or governance arrangements;
- d) consider matters relating to the board as the Welsh Ministers may refer to it and report to the Welsh Ministers accordingly; and
- e) carry out other functions in relation to the board that are imposed on it by the Act.

166. The Local Authority will do the above through the 'executive arrangements' it is required to make under Part 2 of the Local Government Act 2000. Executive arrangements are arrangements for the setting up and operation by a Local Authority of an executive, which has responsibility for certain functions of the authority.

167. The designated committee will be provided with evidence in the form of the draft assessment of local well-being and, the draft local well-being plan (both of

which they will be formally consulted on) and copies of the final versions of both. It will also be provided with annual reports.

168. In addition, the committee will be able to draw on the published advice provided to the public services board by the Future Generations Commissioner for Wales.

169. The committee can require any member of the board to give evidence, but only in respect of the exercise of joint functions conferred on them as a member of the board under this Act. This includes any person that has accepted an invitation to participate in the activity of the board.

170. The committee must send a copy of any report or recommendation it makes to the Welsh Ministers, the Commissioner and the Auditor General for Wales.

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Public Service Board Scrutiny ~ Monmouthshire's Scrutiny Arrangements and Progress to date

The objective was to establish fit for purpose scrutiny arrangements by 1st April 2016 and in doing so, to draft terms of reference, to develop a governance structure, to agree a forward plan and to train and support elected members on their roles and responsibilities. The intended outcome was to deliver a scrutiny function which holds the Public Service Board to account and conducts effective scrutiny in line with the expectations of the Future Generations Act.

The progress is as follows:

- The Council established fit for purpose scrutiny arrangements in January 2016 via a new and bespoke Select Committee to scrutinise the Public Service Board. An expert in sustainability was commissioned to assist in defining roles and responsibilities for the scrutiny function in relation to scrutiny of public service boards (this was grant funded by Welsh Government).
- All Members of the new Public Service Board Select Committee were provided with the necessary training in order to equip them to perform the scrutiny role, with sessions held during March and June 2016.
- Bespoke scrutiny training was provided to the Council's other scrutiny committees to enable members to challenge officers and the Cabinet on Future Generations in line with the expectations of the Act.
- The Council was one of the early adopters of the Future Generations Act and one of the first to establish bespoke scrutiny arrangements and advice has been sought from other Councils and the PSB Network meeting on the approach adopted.
- The governance structure of the Public Service Board has been reviewed and recommendations made to the PSB. Furthermore, scrutiny of the robustness of the evidence gathering process for the "well-being assessment" took place during the summer of 2016.
- Scrutiny has since considered the emerging findings of the well-being assessment, with the draft well-being assessment also being scrutinised and recommendations made to the PSB.
- In scrutinising the final well-being assessment, key PSB Partners (National Resources Wales and Public Health Wales) and the Chair of the PSB were invited to discuss key priorities for collaborative/shared delivery.

Future work:

- The PSB Select Committee will discuss the process for producing a well-being plan by March 2018 and the emerging development of that plan will be subject to scrutiny.
- The change in elected membership of the PSB Select Committee as a result of the local government elections has required full training to be given to the new committee during the summer/autumn of 2017 to ensure clarity on roles and responsibilities.

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Monmouthshire's Scrutiny Forward Work Programme 2017

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
28 th June 2016	Governance Report for the Public Service Board (PSB) Select Committee	To discuss and agree a framework for the future working arrangements and general conduct of the PSB Select Committee, including the governance arrangements and drafting of appropriate terms of reference.	Hazel Ilett	Governance
	Public Service Board Working Arrangements	To scrutinise the governance arrangements for the Public Service Board and make recommendations.	Sharran Lloyd	Pre-decision Scrutiny
11 th Oct 2016	Discussion with the Chair of the Public Service Board	<p>To discuss with the Chair of the PSB:</p> <ul style="list-style-type: none"> • His perspective on the powers afforded to scrutiny to hold the PSB to account • The resources and capacity of the PSB to gather the evidence for the well-being assessment • The recommendations made by the Select Committee to the PSB on their governance arrangements which are: <ul style="list-style-type: none"> – in instances where a PSB partner cannot attend a PSB meeting, a deputy attends to ensure that absence is not detrimental to the board's overall progress. 	Paul Matthews, Chair of Public Service Board	Governance

Monmouthshire's Scrutiny Forward Work Programme 2017

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		<ul style="list-style-type: none"> - That the PSB agrees a brief action list at the close of each of their meetings to assist the Select Committee in monitoring the PSB's progress. 		
	Community Engagement activity in preparation for the Well-being Assessment	To consider the engagement process that has been undertaken and to scrutinise the emerging findings. To discuss the data, academic research and future trends that will inform the well-being assessment.	Matthew Gatehouse Sharran Lloyd Rhian Cook	Policy Development
	Terms of Reference for the PSB Select Committee	To agree the draft terms of reference for the PSB Select Committee that were prepared at the meeting on 28 th June 2016.	Hazel Ilett	Governance
16 th Feb 2017	Well-being Assessment	Scrutiny of the Public Service Board's draft Well-being assessment ~ process undertaken, findings of the review and forward priorities.	Matthew Gatehouse Sharran Lloyd	Policy Development
Pre-Election Period ~ Friday 17th March				
14 th March 2017	Feedback from Welsh Government and the Future Generations Commissioner	Reflections on the feedback to the Public Service Board and how it has influenced the assessment.	Paul Matthews, Chair of the PSB	Policy Development
	Presentation of the Draft Well-being Assessment	Final presentation of the draft assessment ahead of the Public Service Board meeting on 28 th March.	Matthew Gatehouse Sharran Lloyd	Policy Development
	Discussion with PSB Partners	Discussion on the key emerging issues for Monmouthshire that PSB partners will be involved in addressing via the Public Service Board:	Dr Sarah Aitken, Public Health	Policy Development

Monmouthshire's Scrutiny Forward Work Programme 2017

Public Service Board Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
		<ul style="list-style-type: none"> - Public Health Wales - Natural Resources Wales 	Bill Purvis and Chris Rees, Natural Resources Wales	
12 th July 2017	An overview of the Future Generations Act in relations to PSB's	PSB Select Committee Member Training	Matthew Gatehouse Sharran Lloyd Hazel Clatworthy	Member Training
	The role of the Members and the PSB Scrutiny Committee	PSB Select Committee Member Training	Hazel Ilett	Member Training
	The Well-being Assessment key themes and the emerging Well-being Objectives	Position Update on regional work that has been commissioned at a Gwent level: <ul style="list-style-type: none"> i) Measuring Community Well-being ii) Future Trends iii) Establishing shared priorities across Gwent 	Matthew Gatehouse Sharran Lloyd	Position Report

PSB DATES:

25th July 2017 - 2pm
 8th November 2017 - 2pm
 30th January 2018 - 2pm
 4th April 2018 - 2pm

PSB SELECT:

Wednesday 12th July 2017 - 10am
 Wednesday 18th October 2017 - 10am
 Tuesday 16th January 2018 - 10am
 Wednesday 21st March 2018 - 10am

- * To invite the Commissioner Sophie Howe to a future meeting and to provide training.

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